

HOW CAN I MAKE MY NEXT EVENT ZERO WASTE?

When you register your event on **25Live**, request to make the event **Zero Waste Certified**.



HOW DO I GET A COMPOST BIN FOR MY BREAK ROOM?

Submit a **Work Request** with FM. Custodial Services will empty the compost bin once/week.



HOW DO I REDUCE WASTE AT HOME?

Check out the City of Arcata's Waste and Recycling Guides:

WHERE CAN I GET MORE INFO ON CAMPUS WASTE DIVERSION?

Check out the Office of Sustainability's Waste Diversion webpage:

CAMPUS WASTE REDUCTION RESOURCES FOR FACULTY AND STAFF



Cal Poly
Humboldt.

Facilities Management
x3646 | <https://facilitymgmt.humboldt.edu/>

WHAT CAN I RECYCLE OR COMPOST ON CAMPUS?

Download this guide to find out about where and how to dispose of:

- [Mixed Recycling](#)
- [E-Waste/U-Waste Recycling](#)
- [Compostables](#)
- [Landfill Waste](#)



HOW DO I REUSE OR DONATE SURPLUS?

Furniture and non-property surplus in good condition.

Check campus surplus furniture (chairs, desks, tables, etc.) *before* buying new! Submit a **Work Request** with FM.



Electronics and other surplus property with S-tag.

Submit a **Property Disposal Transaction Form** in SC Logic.



HOW DO I REUSE OR DONATE OFFICE SUPPLIES?

Office supplies. Get or donate lightly used supplies at The **Reusable Office Supply Exchange** (ROSE)



WHAT CAN I RECYCLE WHEN CLEANING OUT MY OFFICE?

Submit a **Work Request** with FM. They will drop off and collect bins for the following items:

- Books
- Office Supplies
- Paper
- Scrap Metal
- Electronics
- Other

