

Meeting Minutes

University Space & Facilities Advisory Committee

MEETING LOCATION: SBS_179

MEETING TIME: Friday, 02/28/20, 3:00-4:30PM

PRESENT: Randy Davis, Holly Martel, Bella Gray, Dale Oliver, Josh Callahan, Dave Nakamua, Jeanne Rynne, Steve St. Onge, Mike Fisher, Liz Whitchurch (notes), Jim Woglom

NOT PRESENT: TC Comet, Doug Dawes (chair), Sherie Gordon, Caitlyn Taylor-Walker, Kristen Stegeman-Gould, Gen Marchand, Lizbeth Cano Sanchez

1. Previous Meeting Notes

- a. February 7 – Deferred review/approval until next meeting
 - i. Liz will link the approved space proposals to the website

2. AY1819 USFAC Details

- a. Additional Staff Support Member – Kassidy Banducci as staff support

3. USFAC Subcommittees

- a. Landscape Working Group – Jeanne Rynne
 - i. No meeting recently. Next meeting in April
 - ii. New student Blake (in addition to Taylor)
 - b. Naming Committee – Mike & Kristen
 - i. Nothing new to report other than email going around to put together a consolidated memorial on campus (one spot that's adaptable and scalable for memorial). The proposed area for this is "Prestin Hill area" near Art B.
 - c. Facilities Use Subcommittee – Jeanne Rynne
 - i. Met last Feb 11. We made some edits to mural checklist – specifying individual proposal per location. Talked about conference room management. Working on compiling all notes in one place to bring recommendations to the group.
 - ii. Question about who is in charge of managing spaces that are allocated to departments, but that management might be moved to a different department. Need to talk to Sherie about this. Hopefully Sherie can come to FUS soon
 - d. Public Art Work Group for reviewing current mural requests – Mike
 - i. Should have full committee soon. Mike will chair that committee and start the process.
 - ii. Preliminary schedule is to expedite the process. There should be a pre-submittal check-in with PDC soon.
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4. Space Requests

- a. Spring 2020 update
 - i. Call will close this Monday, then it will go to MBU
 - ii. There is a space request out there to find a location for JH_216 replacement.
 - 1. Mike and Bella can talk about backup space for this.

5. Operationalizing campus space management

- a. Campus Key/Access Policy approved by Senate 2/25/20

6. Space Management Issues/Opportunities - none

- a. Vacated Space - none
- b. Summary of space moves, capacity changes, space type updates - none

7. Special Topics

- a. Call letter issued for AY21-22 5-year Capital outlay plan
 - i. This is one of the earliest releases. Preliminary review in April 10th, final is June 5th.
 - ii. We did a big overhaul last time. We will know a lot more about how we will position the 5-year plan after the bond issuance in March.
- b. Plan for FM Cost Recovery Policy
 - i. If Doug is agreeable, we will cover this next Friday 3/6/20 in the focused meeting.
- c. Gender Inclusive Restroom will make recommendations to USFAC and if approved, would be a document that would feed into the Master Plan.
- d. Physical Master Planning – Still a little bit out, but will closely follow the Academic Master Plan.

ATTACHMENTS & LINKS

REMINDER- Next USFAC meeting is Friday, March 6, 2020 3-3:50PM, SBS_405 (Cost Recovery meeting)