

HUMBOLDT STATE UNIVERSITY

Meeting Minutes

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom

MEETING TIME: Friday, 05/13/20, 3:00-4:30PM

PRESENT: Kassidy Banducci, Josh Callahan, Lizbeth Cano Sanchez, TC Comet, Randy Davis, Doug Dawes (chair), Mike Fisher, Bella Gray, Gen Marchand, Holly Martel, Dave Nakamua, Dale Oliver, Jeanne Rynne, Steve St. Onge, Liz Whitchurch (notes), Jim Woglom

NOT PRESENT: Sherie Gordon, Kristen Stegeman-Gould, Caitlyn Taylor-Walker

GUESTS (NAS Lab): Amanda McDonald, Moxie Alvarnaz, Carrie Tully, Cody Henrikson, Evie Ferreira

1. Previous Meeting Notes

- a. April 24, 2020 - approved

2. AY1819 USFAC Details

- a. None

3. USFAC Subcommittees

- a. Landscape Working Group – Jeanne Rynne
 - 1. Nothing to formally report out at this time
- b. Naming Committee – Mike & Kristen
 - 1. Nothing to formally report out at this time
- c. Facilities Use Subcommittee – Jeanne Rynne
 - 1. Augmented committee with staff support for the last meeting and upcoming meetings – Mike Fisher and Kassidy Banducci
 - 2. Looking to update the room layouts, which will be used by academic scheduling for those classes meeting in person Fall 2020
 - 3. Will continue this work as academic planning moves forward for Fall 2020.
- d. Public Art Work Group (PAWG) – Mike
 - 1. Met 4/30/20. PAWG has reviewed all proposals, but more information is needed. PAWG will touch base with applicants to get that information. No recommendation is available at this time. Will try to move this forward as the semester comes to an end.
 - 2. Jim Woglom noted that if any support is needed, he can help provide that.
 - 3. Doug Dawes and Mike Fisher agree that hopefully, by the mid-June USFAC meeting, the PAWG should have recommendations to move forward with the process.
 - 4. Note that any work deemed “non-essential” will have to wait until the Pandemic restrictions are lifted in-part or in-full.

4. Space Requests

- a. NAS Lab Request (moved to the top of the agenda – see guest list)
 1. Holly Martel relayed letter from the Provost – Dr. Lisa Bond-Maupin – in support of future amended/augmented application in collaboration with OAA. Noted importance and relevance of the request. (letter attached to these notes).
 2. The USFAC group noted that the NAS Lab Request was not denied, but rather placed on hold until further notice, hopefully to be resumed in Fall 2020. This was summarized in a letter to Dr. Risling-Baldy on 5/5/20 from USFAC Chair Doug Dawes (attached to these notes).
 3. Statement from Cody Henrickson regarding the importance of the NAS Lab Request. Looking for a more transparent process. Highlighted that the space would most certainly serve all students.
 4. Amanda stated in the chat, “I applied for a grant to the Humboldt Energy Independence Fund in March to remodel the space and we will hear back this Friday 5/15 if they would like to move into development.”
 5. Note that the BSS space formally known as the Hilltop Marketplace is the preferred location by the applicants. This is a very strong preference. They are happy to provide more information about the request, the history of the intended use of the building/area, and they want to build an even better place for the students coming in the future.
 6. Applicants called attention to the 100 letters that were presented over 2 weeks time in support of this application. These letters came from all over – faculty/staff/students/local Wiyot tribe. The applicants strongly urged every USFAC member to read every letter.
- b. Portal message regarding spring 2020 call
 1. Discussed and updated some verbiage to indicate the intent to restart the space allocation process in the Fall, but noted that this timeline may be extended depending on the COVID-19 Pandemic.

5. Operationalizing campus space management - none

6. Space Management Issues/Opportunities - none

7. Special Topics - none

FUTURE TOPICS

- Fall semester planning – how can USFAC help move us in a positive direction in alignment with Academic planning.
- How can this group offer guiding philosophy on space consolidation process as different entities put forward their needs? What expertise might this group offer to help make these decisions regarding space consolidation?

ATTACHMENTS & LINKS

- April 24, 2020 meeting notes
- Draft Communication to update campus on the spring 2020 space request process.

REMINDER: Next meeting is Friday 5/22/20, 3:00-4:30pm via Zoom.