**AGENDA**

**Facilities Management**

**University Space & Facilities Advisory Committee**

**MEETING LOCATION: SBS\_405**

**MEETING TIME: 1:00-2:00pm, Friday, January 25, 2019**

1. **November 30, 2018 & January 11, 2019 Meeting Notes**
	1. Approve meeting minutes
2. **Facilities Management Cost Recovery Policy**
	1. Recommendation for action

**FUTURE AGENDA ITEMS**

* Building Coordinator Proposed Plan
* Status of the Space Services Webform
* Space Type Review
* IAPB – Review proposed process and discuss role of USFAC within that framework
* Private Use Reporting & Research Space Tracking
* Formalization of our Mural approval process and guidelines
* Space Utilization Models – ASF/FTE Model and the Station Count Model
* Extension of FM Project prioritization process to include horizontal priorities

**ATTACHMENTS & LINKS**

* November 30, 2018 Minutes (Special meeting to discuss FM Cost Recovery Draft Policy)
* January 11, 2019 Minutes
* Facilities Management Cost Recovery Draft Policy (with associated APPA standards and FM support docs)

**REMINDER- Next USFAC meeting is February 8, 2019, 1:00-2:30PM, SBS\_405.**