**AGENDA**

**Facilities Management**

**University Space & Facilities Advisory Committee**

**MEETING LOCATION: SBS\_405**

**MEETING TIME: 1:00-2:30pm, Friday, April 5, 2019**

1. **March 08 Meeting Notes**
2. **AY1819 USFAC Details**
	1. Student reps
	2. Meetings over summer?
3. **USFAC Subcommittees**
	1. Landscape Working Group
	2. Naming Committee
	3. Sports Facilities Scheduling Committee
	4. Facilities Use Subcommittee
		1. Lactation Accommodations
		2. CSU Space Utilization models (Station count & ASF/FTE)
	5. Vacated Space Working Group
4. **Special Topic – FM Cost Recovery Policy (30 minutes)**
	1. Presentation by Jeanne Rynne (including EO overview, see attachments)
	2. Requested action for progress forward.
5. **Space Management Issues**
	1. Vacated Space RFP Update
	2. Mural request - BSS
	3. Building/Department Space Report Format
		1. Future FacilitiesLink automated Report – update on discussions with MetaBIM
	4. Lactation Policy Update
	5. Classroom furniture issues
		1. Classroom furniture project for summer 2019
			1. Allocation of “Lecture space”.
				1. BSS\_162 Native American Forum allocation.
				2. Other lecture spaces that are allocated but maybe shouldn’t be?
		2. Utilization Calculations (see attached Draft Building Space Report)
		3. Funding plan for furniture refresh in different space types – USFAC role?
		4. Disappearing classroom furniture – USFAC role?
	6. Campus Key Policy – Building Coordinator update
6. **Physical Master Plan** – Update from Mike
7. **Capital Outlay Plan** – Update from Mike

**FUTURE AGENDA ITEMS**

* IAPB – Review proposed process and discuss role of USFAC within that framework
* Private Use Reporting & Research Space Tracking

**ATTACHMENTS & LINKS**

* Minutes from 3/8/19 USFAC Meeting
* BSS Mural Request
	+ BSS\_L-1A\_2 (map)
	+ NA Forum Mural Panel summary
	+ Higher Res image of Mural
	+ Native Forum Proposal
* Submitted SH Building Report (pdf)
* FM Cost Recovery EO’s
	+ EO 847
	+ EO 1000
	+ EO 1099-Revised

**REMINDER- Next USFAC meeting is planned for 4/19/19, 1:00-2:00, SBS\_405. The group will be formally scoring the space requests for RWC & FGYM that have been forwarded by Division VPs.**