**AGENDA**

**Facilities Management**

**University Space & Facilities Advisory Committee**

**MEETING LOCATION: SBS\_405**

**MEETING TIME: 2:00-3:30pm, Friday, July 19, 2019**

1. **June 21 Meeting Notes**
2. **AY1819 USFAC Details**
   1. Time and dates of AY1920 USFAC meetings
   2. Membership
3. **USFAC Subcommittees**
   1. Landscape Working Group
   2. Naming Committee
   3. Facilities Use Subcommittee
   4. Vacated Space Working Group
4. **Space Management Issues**
   1. Vacated Space
      1. Go over language of Space Policy Implementation document (Vacated space)
      2. FGYM office space swaps related to football space allocation – Exercise Sci & Nursing should be together, not Adaptive PE/Nursing. See marked up award letter
      3. Announcement with President’s letter and URPC allocation recommendations. (Caveat is GH abatement project and ACAC)
      4. Propose campus-wide announcement to use space request form to generate a “repository of space needs”. USFAC can review monthly?
   2. Summary of space moves
      1. Office space in SBS to SPF on 4th floor
      2. SBS\_253 Shredder room to Lactation room by 8/5/19
5. **Building Coordinator – Building Liaison**
   1. All-school allocation approvals? – UC Roomres?
6. **Campus Key Policy**
   1. Continue discussion from June (See links below)

**FUTURE AGENDA ITEMS**

* IAPB – Review pilot process and discuss role of USFAC within that framework (Aug meeting)

**ATTACHMENTS & LINKS**

* Minutes from 6/21/19 USFAC Meeting (docx)
* Draft new HSU Key Policy ([link](https://drive.google.com/open?id=1tLTTEx3XgVPa_X1N2Pbr_czvWPm0ygMUXD7dxmzbqtQ)) & 1996 HSU Key policy ([link](https://drive.google.com/open?id=10JK5AdxlT0vuHrk3wzf1SvV569suicV1))

**REMINDER- Next USFAC meeting is planned for 8/23/19, 1:00-2:30pm, SBS\_405**