**AGENDA**

**Facilities Management**

**University Space & Facilities Advisory Committee**

**MEETING LOCATION: SBS\_405**

**MEETING TIME: 1:00-2:30pm, Friday, August 23, 2019**

**SPECIAL LOCATION: FGYM\_148 (new classroom)**

1. **July 19 Meeting Notes**
2. **AY1920 USFAC Details**
	1. New Membership
		1. Welcome Sherie Gordon – President’s Office Appointee
	2. Shared Drive - [USFAC](https://drive.google.com/drive/u/0/folders/0AEN4FfbURiE3Uk9PVA)
3. **Special Topic - Building Liaison (Time Certain 1:00-1:10)**
	1. Guest Kim Comet
	2. Quick summary of duties planned for short term and long-term for this position. Relate to Cris’s building-level Emergency management teams.
4. **Special Topic - Integrated Assessment, Planning, and Budgeting – (Time Certain 1:10-1:25)**
	1. Guests Melinda Haynes-Swank & Travis Williams will present quick overview of the IAPB process framework, the proposed campus roll-out timeline, and the AY1920 pilot summary.
5. **Special Topic – Lactation Spaces (Time Certain 1:30-1:50)**
	1. Guests Katie Koscielak, Rob Keever, and others
	2. Discuss lactation spaces planned for Fall 2019 and beyond
	3. Public comment opportunity
6. **Special Topic – Murals on Campus (Time Certain 2:00-2:15)**
	1. Guest - Jason Meriwether
	2. Discuss mural process in the past, and relate to plans for the future (see related documents showing previous mural processes)
7. **USFAC Subcommittees**
	1. Landscape Working Group
	2. Naming Committee
	3. Facilities Use Subcommittee
	4. Vacated Space Working Group
8. **Space Management Issues (if time remains)**
	1. Vacated Space
		1. New requests
		2. Announcements
	2. Summary of campus space moves
	3. Capacity Changes
		1. TA\_018 (formerly TA\_017) going from 36 capacity (about 15.6 sqft/station) to 28 capacity (about 20 sqft/station).
		2. LIB\_121 Self Instruction Computer Lab in Library going from capacity of 26 to 35

**FUTURE AGENDA ITEMS**

* **Campus Key Policy – Next Focused meeting**
* **Facilities Management Cost Recovery Policy**

**ATTACHMENTS & LINKS**

* Minutes from 7/19/19 USFAC Meeting (docx – attached and [link](https://drive.google.com/open?id=1Vf2vAWuM3_OPks9WpWP082tqTz7lDImK))
* Building Liaison Portal Announcements from 8/15/19 ([link](https://drive.google.com/open?id=1HcgqlvtA1aesMF6OaANzhp4YpyJXBzde))
* Integrated Assessment, Planning & Budget Initiative ([link](https://integration.humboldt.edu/))
* Documents related to Lactation Station Requests (Letter from Katie Koscielak - [link](https://drive.google.com/open?id=1rN3WU4J2yEsJslnNAmTf9cB_PwRJ5RLl))
* Documents related to the murals from 2015/16 (EO-276 [link](https://drive.google.com/open?id=1J4pVndWmbmLyDUsfG86SDrVuy7xoiy1d))
* Draft new HSU Key Policy ([link](https://drive.google.com/open?id=1tLTTEx3XgVPa_X1N2Pbr_czvWPm0ygMUXD7dxmzbqtQ)) & 1996 HSU Key policy ([link](https://drive.google.com/open?id=10JK5AdxlT0vuHrk3wzf1SvV569suicV1)) for next time.

**REMINDER – Next focused USFAC meeting is planned for 09/13/19, 1:00-2:00pm, SBS\_405. Next full USFAC meeting is 9/27/19, 1:00-2:30pm, SBS\_405.**