**AGENDA**

**University Space & Advisory Committee**

**University Space & Facilities Advisory Committee**

**MEETING LOCATION: SBS\_405**

**MEETING TIME: 2:30-4:00pm, Friday, Sept 27, 2019**

1. **Meeting Notes**
   1. **August 23, 2019 – Full meeting in FGYM\_148, including Lactation Facility conversation**
   2. **September 13, 2019 – Key Policy Focused Discussion**
2. **AY1819 USFAC Details**
   1. Time and dates of AY1920 USFAC meetings – moving away from 1-2:30 Friday time.
   2. Membership – Student members have been appointed by HSUAS. Welcome Caitlyn & Alia!
3. **USFAC Subcommittees**
   1. Landscape Working Group – nothing to report
   2. Naming Committee – nothing to report
   3. Facilities Use Subcommittee – attached notes from September 9 meeting – building liaisons.
4. **Campus Key Policy**
   1. Continue Key Policy discussion from September 13, 2019 (See links below)
   2. Building Coordinator/Liaison update
5. **Space Management Issues**
   1. Vacated Space
      1. Wagner House
      2. Feuerwerker House
      3. Library 109
      4. SBDC Little Apartments
      5. ACAC Gist
      6. KHSU Theater Arts
      7. Hilltop Marketplace
      8. Budget Office SBS
      9. Siemens Hall (SH\_215A & 215B, 215)
      10. TA 12
   2. Summary of space moves
      1. Office space in SBS to SPF on 4th floor
      2. SBS\_253 Shredder room to Lactation room by 8/5/19
      3. Library Lactation Space & other Lactation Space proposal (Michael)
   3. Space Requests via the webform – discuss campus “call”

**FUTURE AGENDA ITEMS**

* FM Cost Recovery Policy
* FM Project Process (informational)

**ATTACHMENTS & LINKS**

* Minutes from 8/23/19 USFAC Full Meeting ([link](file:///\\trinity.ad.humboldt.edu\vpaa2\PO\Dept\Administration\Campus%20Committees\University%20Space%20&%20Facilities\Meeting%20Notes\190823_USFAC_Minutes.docx))
* Minutes from 9/13/19 USFAC Key Policy Meeting ([link](file:///\\trinity.ad.humboldt.edu\vpaa2\PO\Dept\Administration\Campus%20Committees\University%20Space%20&%20Facilities\Meeting%20Notes\190913_USFAC_Minutes.docx))
* Draft new HSU Key Policy ([link](https://drive.google.com/open?id=1tLTTEx3XgVPa_X1N2Pbr_czvWPm0ygMUXD7dxmzbqtQ)) & 1996 HSU Key policy ([link](https://drive.google.com/open?id=10JK5AdxlT0vuHrk3wzf1SvV569suicV1))
* Lactation Station Proposal ([link](file:///\\trinity.ad.humboldt.edu\vpaa2\PO\Dept\Administration\Campus%20Committees\University%20Space%20&%20Facilities\Documents\2019-20\190927_ProposedLactationStations\Lactation%20Rooms%20with%20Costs%20190910.pdf))

**REMINDER- Next Focused USFAC meeting is planned for 10/11/19, ?? 2:30-3:30pm CCR ??, and the Next Full USFAC meeting is 10/25/19 ?? 2:30-4:00pm CCR ??**