

HUMBOLDT STATE UNIVERSITY

Facilities Management

DATE: April 3, 2016

TO: Steve St. Onge, Tallchief Comet, Rock Braithwaite, Jan Henry, Michael Burghart, Tony Silvaggio, Volga Koval, Dan Collen, Nicholas Rothlein, Dave Nakamura

FROM: Traci Ferdolage

CC: Margaret Griggs, Tawny Fleming

RE: Summary of February 4, 2016 Meeting

Following, you will find a summary of discussion which occurred at our meeting on February 4, 2016:

Attendees

Members: Volga Koval, Dave Nakamura, Rock Braithwaite, Tony Silvaggio, Traci Ferdolage, Jan Henry, Steve St. Onge

Staff: Margaret Griggs, Tawny Fleming

AGENDA

1. Welcome

- Traci Ferdolage welcomed everyone to the meeting.

2. Review of Meeting Notes

- Meeting notes were approved as issued.

3. Discuss Issues with Dogs on Campus

- Traci provided an overview regarding the emerging challenges associated with the marked increase in the number of dogs on campus; discussion was specifically focused on increasing presence of feces. The group also discussed the current campus policy around service dogs and comfort pets. Steve provided information concerning how Housing is addressing these issues with regard to presence of animals in the residence halls; he explained the Fair Housing Act and resulting processes and also his efforts with the Student Disability Resource Center. Group discussion focused around needing to understand the rules around both designations and what limits may be applied which are in the best interests of the campus and also discussed the importance of safety. Volga noted the continued importance of being consistent and working toward promotion of stewardship by all. TC agreed with the importance of education but emphasized the importance of ensuring rules are clear and enforced; a key element will also be how to promote stewardship. TC has noted that it is difficult for staff to know what the rules are currently. Steve indicated Kevin O'Brien is a subject matter expert on the issue; Traci agrees and will invite him to a future meeting. Dave asked whether or not pet waste stations would help; Traci believes so and Facilities Management is already considering this but would like clarification on the rules before providing such.

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Tony indicated some research has been done on this subject and he will forward to the group. Dave also noted the University continues to support a therapy dog/pet program in and around finals.

4. Discuss Condition of the Track

- Traci outlined the current conditions of the track and how such is affecting our ability to use the facility; she believes these issues have reached a critical level. Traci noted there are two options available; one is to invest heavily in repairs hoping to get a few more years of useful life out of the facility and the other is to invest more lightly in repairs with the intent of gaining one additional year of useful life and begin the design process this year with the intent of full replacement next summer. Traci will be working to move toward implementation of the second option as it makes the most long term sense for the campus; she will begin working to identify a reasonable funding source before moving forward. TC provided an in-depth explanation of the efforts being undertaken at this time to keep the track operational through the school year, even if under limited conditions.

5. Discuss Indoor Facility Scheduling Guidelines

- Traci noted the continued request by administrators for the development of indoor guidelines. Rock indicated his agreement that this is important and emphasized the need to ensure that those deeply involved in the scheduling process should be a key part in the development of guidelines. The group agreed to further discuss at the next meeting.

6. Update: Rules Posting at Fields

- Traci noted the design is currently underway with the intent of completing this effort sometime in the summer.