

# HUMBOLDT STATE UNIVERSITY

---

## Facilities Management

**DATE:** April 3, 2016

**TO:** TC Comet, Michael Fisher, Steve Sillett, Mihai Tomescu

**FROM:** Traci Ferdolage

**CC:** N/A

**RE:** Summary of March 4, 2016 Meeting

Following, you will find a summary of discussion which occurred at our meeting on March 4, 2016:

### Attendees

Members: TC Comet, Michael Fisher, Traci Ferdolage, Mihai Tomescu

### AGENDA

- 1. Discuss Definition of What Types of Landscape-Based Projects Require Review**
  - The group reviewed the draft regulation and agreed with its content and approach as stated. Traci will schedule this item for review with the Facilities Working Group and move toward adoption of such.
  
- 2. Update- Tree Campus USA Designation**
  - TC reported the application will be delayed until the fall as we are planning an Arbor Day event which will support our application. TC is also working with students to finalize a GIS map inventory; he indicated we would still also do a carbon sequestration event.
  
- 3. Updates on Current or Potential Upcoming Landscape Projects**
  - **Campus Community Garden:** Traci noted she and TC met with students last week and are expecting a resubmittal in the next few weeks as there are still a few outstanding issues to be addressed. Once addressed, a permit will be issued.
  - **Siemens Hall Tree Placement:** TC asked whether there was agreement within the group on the type of tree to be used in this location. The group agreed the trees should be deciduous and columnar in form. TC suggested the potential for a maple similar to what was recently planted at Nelson Hall. TC will send the group a few specimens to consider based on what can be obtained at a reasonable cost; he also indicated we will time the planting to ensure we can have an event with such thus also fulfilling one of the items associated with a tree campus USA designation.
  - **Campus Tree Maintenance Pruning:** TC will distribute the list from last year to the group with those items already addressed being deleted and also adding any new issues. A campus tour will be conducted at our next meeting. Michael also noted that some trees will be required to move for the new SERC addition; he discussed that project and the plan associated with such.

- **Nelson Hall West Landscape Planting Plan:** TC reviewed and discussed the project with the group; we will review in depth at our next meeting which will be scheduled at Nelson Hall.

#### **4. Discuss Process to Update Campus Standard Plant List**

- Traci noted that it may be best to keep our current list and update it based on information gained from the past few years; then develop a process by which to consider and approve/reject requests for exceptions to the list; and also provide a separate list of plants which will never be allowed (i.e., invasives, toxics, etc.). Traci suggested this approach will still provide some guidance on acceptable plants but also provide a transparent process by which exceptions could be considered. Mihai agrees with this approach as did the rest of the group. Traci noted we should begin working toward this update next fall which would give us the school year to update the list and create the process; Traci asked the group for feedback on how often this should be revisited. In general the group agreed the campus standard plant list should be revisited every three years for a major review but the process should allow it to be modified at any time as the group decides is necessary. The group also agreed the list must address gardens and edible landscapes and the process must include the method used to approve the list as well as exceptions.