

HUMBOLDT STATE UNIVERSITY

Facilities Management

DATE: October 10, 2016

TO: Steve St. Onge, Tallchief Comet, Rock Braithwaite, Jan Henry, Michael Burghart, Tony Silvaggio, Volga Koval, Dan Collen, Nicholas Rothlein, Dave Nakamura, Tawny Fleming

FROM: Traci Ferdolage

CC: Margaret Griggs, Bella Gray

RE: Summary of May 2, 2016 Meeting

Following, you will find a summary of discussion which occurred at our meeting on May 2, 2016:

Attendees

Members: Volga Koval, Dave Nakamura, Tallchief Comet, Rock Braithwaite, Traci Ferdolage, Jan Henry

Staff: Margaret Griggs

AGENDA

1. Review of Meeting Notes

- Meeting notes were approved as issued.

2. Updates

- Discuss Condition of Track:
- Rules Posting at Fields: Traci noted the design of the signage was currently with Marcom.
- Dogs on Campus: Traci informed the group that campus-wide policies concerning this issue are currently being pursued; as a result, Facilities Management has paused efforts associated with installation of dogi-pots and signage.

3. Discuss Indoor Scheduling Guidelines

- Traci opened the discussion by providing background on the request from campus administration to develop such and noted the development of outdoor scheduling guidelines currently in place has been very useful for everyone with conflicts being reduced. The group discussed the need to develop prioritization for scheduling of facilities. Rock discussed the needs and how growth in programs and changes within the campus has resulted in demand that is often difficult to meet. Volga volunteered to lead efforts associated with developing a draft for additional review and discussion by the Committee; he suggested we utilize a similar approach as used to develop the outdoor guidelines. Traci indicated she could work to schedule a brainstorming meeting if that would be useful.