

Submitted on Thursday, October 17, 2019 - 12:22pm

Submitted by user: dgp94

Request: 38

Request Date: October 17, 2019

Request Name: University Police Secure Evidence / Safe-Keeping Storage

Request Contact Name: Peterson, Donn G.

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Request Contact Phone: 7078264679

Department Submitting Request: University Police

Nature of Request: Requesting a change to an existing space

Is this change expected to be temporary: No

Preferred Allocation Date: January 1, 2020

#### Request Funding

Has Funding for this Request Already Been Identified? No

#### Proposed Funding:

Assuming it will be a secure space with restricted access outside of the police department, the space will require no/limited improvements, and we are not anticipating any costs or expenditures associated with the space. It will only be utilized for the storage of larger items of evidence, and/or for the safe-keeping of other property in police custody.

#### Space Allocation Details

#### Change Existing Space

Building Location Science D

Room Number(s) Basement

Current Use, Square Footage, & Capacity

Currently, UPD stores bulky evidence and found property in the greenhouse basement. The allocated space is approximately 11' x 20', and is comprised of a plywood and chain-link cage. This space is not in compliance with police and property storage best practices. In addition to the fact that the space is accessible to others, the rodent and mold issues exacerbate the challenges.

#### Proposed Use, Square Footage, & Capacity

Because of the mold and environmental conditions in the current space, we are not seeking change to the existing space. Rather, we are seeking different space altogether. Property in UPD care/control is our responsibility, as is damage caused by storage conditions. The present conditions in the existing space are not conducive to the safe storage of property in our care/custody.

#### Request Importance - Needs Analysis:

Inadequate security, mold, and evidence of rodents makes this space less than ideal, and out of compliance with police evidence security and storage best practices. While the need is immediate, it is not necessarily urgent. That said, liability is present if current conditions are not addressed.

Recent History: Other

Other Changes: Space Size / Space Security / Mold / Rodents

#### Recent History Details:

Space size and security has always been inadequate. Recent evidence of mold and rodent infestation has exacerbated the immediacy of the need.

#### Department Outcomes and Objectives Related to this Request:

We would like to acquire a space on campus that would address our current needs for large item evidence and property storage/security. The space need not be finished for occupancy; however, it must be capable of being secured in conjunction with chain of custody and evidence security/storage best practices. Additionally, climate control to limit current conditions (mold / rodents) would be ideal.

Additional Document Upload

Additional Document Upload

Additional Document Upload

Additional Relevant Information Not Previously Addressed:  
UPD Evidence Technician Zan Mendoca will be a resource in the evaluation of potential alternative space.

Routed for Review

University Police Don Peterson - Chief